# Supervisor LinkedIn Learnings Resource

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RESOURCE	Guides

## Learning Opportunities for Supervisors

LinkedIn Learning is a great resource for professional development and has training on a variety of topics and ideas. Linked below are some helpful courses that can support you in managing student employees. We encourage you to search for additional training on the main LinkedIn Learning page or through Career EDGE.

ASU provides LinkedIn Learning subscriptions for professional staff and for student employees, so be sure to encourage your students to utilize this professional resource as well! A curated list of LinkedIn Learnings based on competencies can be found on the Student Employee Hub.

LinkedIn Learning can be accessed through Career EDGE. If this is your first time signing in, you may need to connect your account.

## **Resume Tips for Leaders and Managers**

By: Sarah Johnston

In this course, leaders and managers can learn strategies for making their resumes stand out. They will be taught how to outline their unique leadership and management skills while also articulating their strengths.

## Job Interviewing for Leaders and Managers

By: Sarah Johnston

In this course, leaders and managers will learn how to properly prepare for an interview so that they are prepared to answer challenging and difficult questions. The author covers tips to prepare for an interview and how to use effective storytelling in your resume.

### Giving and Receiving Feedback

By: Dr. Gemma Leigh Roberts

In this course, Dr. Gemma Leigh Roberts highlights the importance of feedback for growing professionally. She discusses how to effectively receive feedback and effectively provide feedback.

## **Conflict Resolution**

By: Lynne Maureen Hurdle

In this course, conflict resolution strategist Lynne Maureen Hurdle helps you learn the skills to solve conflict avoidance problems. She teaches why facing conflict head-on is so important and gives tips for becoming a better listener and communicator.





#### **Communicating with Empathy**

By: Sharon Steed

In this course, instructor Sharon Steed teaches the importance of empathetic communication for making a more comfortable work environment. You will learn the principles of empathetic communication and strategies to improve your communication with difficult conversations.

#### **Building Trust**

By: Brenda Bailey-Hughes

In this course, you will learn the importance of trust in the workplace. You will learn how to build trust with colleagues using competency, empathy, and authenticity.

#### **Project Leadership**

#### By: Cyndi Snyder Dionisio

In this course, you will learn how to lead projects more effectively. The instructor highlights using project vision, motivating and developing a team, and the importance of using emotional intelligence.

#### Individual Accountability for Equity and Inclusion

#### By: Dr. Nika White

In this course, Dr. Nika White teaches the importance of individual accountability for creating equitable and inclusive work environments. She breaks down the definitions of diversity, equity, and inclusion and explains their importance. She also teaches how you can educate yourself and others and examine personal privilege.

#### **Increasing Collaboration on Your Team**

By: Brit Andreatta and Madecraft

In this course, you will learn how to improve and encourage collaboration on your team. You will learn the types of teamwork, the importance of psychological safety within your team, and strategies for developing collaboration skills within your team.

#### **Collaborating Principles and Processes**

By: Prakash Raman

In this course, instructor Prakash Raman will discuss the different ways to achieve collaboration. He will dive into both the challenges and benefits of collaboration, how to collaborate effectively, and operationalize collaboration.

